

Ophthalmology Quality Program

Guide to supplemental data for gap closure

Correct coding is the most accurate way to submit clinical quality gap closure data. When the gap is not closed via claims, supplemental data can also be submitted. To be HIPAA compliant, please provide only the necessary documentation required to close the gap in care. All supplemental data must include:

- Patient’s name
- Patient’s date of birth (if not officially on progress note, must be written on documentation and signed by physician or a demographic cover sheet should be included with the submission)
- Date of Service (month, day, year)
- Provider identified by name and credentials (if paper chart, provider signature)

HEDIS Measures	Documentation Requirements	Plan/Product
<p>Comprehensive Diabetes Care: Eye Exam (CDCE)</p>	<ol style="list-style-type: none"> 1. A signed and dated report/progress note with a result (negative or positive for diabetic retinopathy) from an eye care professional indicating appropriate eye exam was completed in the measurement year. A negative eye exam from the prior year is also acceptable. 2. A dated progress note from a Primary Care Physician, Ophthalmologist or Optometrist indicating that the patient had a retinal eye exam and include the date of exam, eye care professional’s name and result of exam. 3. Fundoscopic photo that was read by an eye care professional is also eligible if documentation is signed and dated with the result. <p>Note: Results that were read by a system that provides an artificial intelligence (AI) interpretation, is acceptable.</p>	<p>Medicare Advantage Horizon NJ Health FIDE-SNP</p>
<p>Comprehensive Diabetes Care: Blood Pressure Control (CDCB)</p>	<ol style="list-style-type: none"> 1. A dated progress note documenting the most recent BP in the measurement year. 2. A vital sign flowsheet with name, date of birth and date of service. <p>Notes: The last BP reading for the measurement year will determine compliance. The lowest systolic and lowest diastolic BP reading on the same date is considered the representative BP.</p> <p>BP readings performed or taken by member with a digital device, is acceptable.</p>	<p>Horizon NJ Health</p>

How to Submit Supplemental Data to Horizon BCBSNJ

1. Scan/image the required medical record documentation and name the file as follows:

- Member HorizonID#_3 or 4 letter acronym for measure_MMDDYYYY (date of the submission of the supplemental data)_Practice acronym. Please use ALL CAPS with an underscore between each element
example: 3HZN12345678_ABA_01012020_XYZ
example: 87654321_ABA_01012020_XYZ
- If additional documentation is required for the same patient and for the same measure, the date needs to be changed to reflect the new date of submission. This will eliminate confusion when additional information is requested.
- If the same document meets multiple measures, the name of the file may include all acronyms satisfied by the document (example: 3HZN12345678_ABABCSCOLCDCH_07012020_XYZ). This file name would indicate the document will satisfy BMI, Breast Cancer Screening, Colorectal Cancer Screening and HbA1c testing.

2. Save the file as a PDF, JPEG, GIF or PNG.

- If unable to save all documentation as a single file, please add underscore 01, 02, etc., to the name of the file to denote multiple parts for the same member, measure and submission date
example: 3HZN12345678_ABA_01012020_XYZ_01

3. Multiple files may be saved as a zip file separately for each program:

- Naming convention for zip file should be:

Medicaid	TIN_MMDDYYYY_MCD.zip
Medicare Advantage	TIN_MMDDYYYY_MA.zip
FIDESNP	TIN_MMDDYYYY_SNP.zip

4. Upload thru the MFT (Managed File Transfer).

- Save the documentation to the “Medicare Supplemental Files” or “Medicaid Supplemental Data” sub-folder in the “Partner to Horizon” folder on the MFT site

5. Submit supplemental data to Horizon BCBSNJ via Secured Blue email.

Upload as an attachment through the Secure Blue Email site (<https://mailgate.HorizonBlue.com>).

Emails will be sent to the MedicaidSuppData@HorizonBlue.com or MASuppData@HorizonBlue.com (MA and SNP) email

- No supplemental data can be sent via unsecure email
- All documentation that satisfies a measure for a single patient should be saved as a single file
- The maximum file size to attach to the email should not exceed 1MB

6. Please see Secure Blue Messaging Instructions for step by step instructions on how to email to Horizon BCBSNJ.

HorizonBlue.com

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